

CONFIDENTIAL

SECRET

I sent a copy to the Br. Staff Chief for comment

Don't we want to address this directly to NARS?

MEMORANDUM FOR: Director, Office of Information Services

FROM: [Redacted] Chief, Classification Review Division

30 July 81

SUBJECT: Guideline for Identifying Information of Interest to CIA in Documents Bearing ~~No~~ Classification Markings

CENTRAL INTELLIGENCE

1. On 5 June 1979 the Director of CIA sent to NARS Systematic Review

Guidelines covering classified information of United States origin and more than twenty years old over which the Agency had classification jurisdiction.

Those guidelines set forth ^{29 categories} ~~the broad range~~ of information of interest to CIA, ~~sorted into 29 categories. Once identified, information in these categories,~~

~~would not be declassified until reviewed for declassification by designated CIA personnel and must be referred to CIA for such review by all other agencies~~

~~having custody. Information falling within this guideline, whether contained in classified or unclassified documents, must be referred to CIA-designated personnel for declassification review.~~ ^{which may be found} ~~Once identified, this info, whether or not, PRIOR TO ITS BEING RELEASED TO THE PUBLIC.~~

2. ~~To determine where NARS personnel might encounter information of interest to CIA in unclassified records is difficult~~

~~for us to determine on the basis of our limited experience in reviewing records at NARS. Where we have found this situation has been~~ ^{BECAUSE TO THE EXTENT THAT OUR EXPERIENCE TELLS US, SUCH INFORMATION CAN BE FOUND}

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4. It appears that a very high percentage of the information of interest to CIA will be found in ^{the} classified records of other agencies. Nevertheless, it has been proven that this is not always the case, and although the percentage that will be found in unclassified records may be small it is just as important to us. In that light we hope that these guidelines will be of help to NARS in solving this problem and we are prepared to assist NARS further with this problem as it appears that we have a contribution to make.

DRAFT - 1

30 Jul 81

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FROM:

Chief, Classification Review Division

SUBJECT:

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to CIA in Documents Bearing ~~No~~ Classification Markings

1. On 5 June 1979 the Director of CIA sent to NARS, Systematic Review

Guidelines covering classified information of United States origin and more
than twenty years old over which the CIA had classification jurisdiction.

Those guidelines set forth the broad range of information of interest to CIA

sorted into 29 categories. Once identified, information in these categories

would not be declassified until reviewed for declassification by designated

CIA personnel and must be referred to CIA for such review by all other agencies

having custody. Information falling within this guideline, whether contained

in classified or unclassified documents, must be referred to CIA designated

personnel for declassification review. To determine where NARS personnel might

encounter information of interest to CIA in unclassified records is difficult

for us to determine on the basis of our limited experience in reviewing records

at NARS.

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DRAFT - 1

MEMORANDUM FOR: Director, Office of Information Services

30 July 81

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FROM:

[REDACTED]
Chief, Classification Review Division

SUBJECT:

Guideline for Identifying Information of Interest
to CIA in Documents Bearing ~~No~~ Classification Markings

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RECOMMEND
DELETION

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DRAFT - 1

MEMORANDUM FOR: Director, Office of Information Services

30 Jul 81

FROM: [REDACTED]

Chief, Classification Review Division

SUBJECT: Guideline for Identifying Information of Interest
to CIA in Documents Bearing ~~No~~ Classification Markings

1. On 5 June 1979 the Director of CIA sent to NARS Systematic Review Guidelines covering classified information of United States origin and more than twenty years old over which the CIA had classification jurisdiction. Those guidelines set forth the broad range of information of interest to CIA sorted into 29 categories. Once identified, information in these categories would not be declassified until reviewed for declassification by designated CIA personnel and must be referred to CIA for such review by all other agencies having custody. Information falling within this guideline, whether contained in classified or unclassified documents, must be referred to CIA designated personnel for declassification review. To determine where NARS personnel might encounter information of interest to CIA in unclassified records is difficult for us to determine on the basis of our limited experience in reviewing records

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MEMORANDUM FOR: Director, Office of Information Services

30 July 81

FROM:

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Chief, Classification Review Division

SUBJECT:

Guideline for Identifying Information of Interest
to CIA in Documents Bearing ~~No~~ Classification Markings

1. On 5 June 1979 the Director of CIA sent to NARS Systematic Review Guidelines covering classified information of United States origin and more than twenty years old over which the CIA had classification jurisdiction. Those guidelines set forth the broad range of information of interest to CIA sorted into 29 categories. Once identified, information in these categories would not be declassified until reviewed for declassification by designated CIA personnel and must be referred to CIA for such review by all other agencies having custody. Information falling within this guideline, whether contained in classified or unclassified documents, must be referred to CIA designated personnel for declassification review. To determine where NARS personnel might encounter information of interest to CIA in unclassified records is difficult for us to determine on the basis of our limited experience in reviewing records at NARS.

(PINK-POINT) or (IDENTIFY DOCUMENTS), etc

(REVERSE ORDER)

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DRAFT 29 July 81

SUBJECT: Guideline for Identifying Information of Interest to CIA in Documents Bearing no Classification Markings

Copies sent

*[] + Br Chief 5X1
on 30 July 81*

1. On 5 June 1979 the Director of CIA sent to NARS Systematic ~~Class~~ Review Guidelines covering classified information of United States origin and more than twenty years old over which the CIA had classification jurisdiction. Those guidelines set forth the broad range of information of interest to CIA sorted ~~out~~ into 29 categories. Once identified, information in these categories would not be declassified until reviewed for declassification by designated CIA personnel and must be referred to CIA for such review by all other agencies having custody. Information falling within this guideline, whether contained in classified or unclassified documents, must be referred to CIA designated personnel for declassification review. ~~The following comments are intended to~~

~~assist NARS and other U.S. Government agencies to better identify information of interest to CIA which is contained in documents unclassified records.~~

2. To identify ~~records, classified or unclassified,~~ *which records* which may contain ILLEGIB information of interest to CIA, *[]* consider the types of activities

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4. Finally there are many keywords, indicators, numbers, acronyms, and phrases which identify or possibly identify CIA involvement. To date we have identified ~~several such items~~ ^{several such items} which have appeared in records held at NARS. See attachment for the listing.

To determine
5. Where NARS personnel might encounter information of interest to CIA in unclassified records is difficult for us to determine on the basis of our limited experience.

*general
external*

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Below we
list some ~~general~~ factors which we ~~hope~~ will help NARS personnel in this area. We believe however, that more detailed guidelines in this area will be developed more precisely from the experience of NARS personnel as they move into the post WW II period. To provide some general considerations we will

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TRANSMITTAL SLIP

10 August 81

TO:

ROOM NO.

BUILDING

REMARKS: Looks good to me but, if it seems worthwhile and possibly helpful to the NARS crowd, you may wish to provide some specific examples in certain instances, e.g. Para 2 C. You make it clear that we ~~have to~~ carry

however, outfits like DEA and OSI ~~conducted~~ conducted meetings on their own and sent the results to their respective home offices, some probably unclassified. It is this type of paper that NARS has to watch out for and bring to our attention.

FROM:

ROOM NO.

BUILDING

EXTENSION

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ROUTING AND TRANSMITTAL SLIP

30 July 81

TO: (Name, office symbol, room number, building, Agency/Post)		Date
1.		30/7/81
2.		30 Aug 81
3.		10 Aug
4.		30 Aug 81
5.		30 July

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Comments ?

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FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

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OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. S + T	<input type="checkbox"/>	8-4-81
2.		
3. C/OPS		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Comments?
 Just some small ones.

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	Phone No.

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. ADMIN	MA	30 JUL 89
2. C/OPS		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Comments?

- AS NOTED ON COPY -

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Room No.—Bldg.

Phone No.

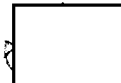
TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	<i>INTEL</i>		
2.			
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Comments ?

I added my 24 with in the editorial dept.



25X1

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FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.